February 15, 2008

TO: ALL COUNTY CLERKS/REGISTRARS OF VOTERS (08064)

FROM:

Evelyn Mendez

Candidates & Elections, Program Manager

SUBJECT: Reporting SOV-SSOV Results for February 2008 Primary Election

Please find enclosed the Statement of Vote and the Supplement to the Statement of Vote Reporting Forms for reporting your official canvass to SOS for the February 5<sup>th</sup>, 2008 Primary Election. The template files for both the SOV and the SSOV have also been posted to the Calvoter workstation. Please contact us if you have difficulty locating/downloading them.

Also enclosed are the instructions for reporting your official canvass results to the Secretary of State for inclusion in our Statement of Vote and Supplement to the Statement of Vote. There are three options for reporting your SOV and SSOV official canvass to us:

- 1. Transmit SOV/SSOV template files via Calvoter, or
- 2. Key SOV/SSOV data directly via the Calvoter application, or
- 3. Complete and return the SOV/SSOV forms by mail (suggested certified mail).

#### IMPORTANT DATES TO REMEMBER:

March 4, 2008	E+28	County Completes Official Canvass
March 11, 2008	E+35	Results of Official Canvass Due to SOS
March 15, 2008*	E+39	SOS Certifies Elections and Produces SOV

<sup>\*</sup> Note: Asterisked dates indicated that the deadline falls on a Saturday, Sunday, or a holiday; in most cases, the deadline will move forward to the next working day.

If you have any questions, please call 1-888-VOTECAL or contact one of the following:

Evelyn Mendez	(916) 653-9155	Evelyn.Mendez@sos.ca.gov
Stephanie Golka	(916) 657-2189	Stephanie.Golka@sos.ca.gov
Rhonda Pascual	(916) 651-8190	Rhonda.Pascual@sos.ca.gov

Attachments

### **CERTIFICATION OF ELECTIONS OFFICIAL**

STATE OF CALIFORNIA					
COUNTY OF		ss.			
Pursuant to the statewide America Vote Act of 2002 (HAV 15483),	_	•			•
1,		, Re	gistrar of V	oters for	the
County of I complied with all provisions of Regulations for the Federal election		sion 7 of Tit	le 2 of the	Californi	a Code of
consolidated therewith.	, Sta	te of Cal	ifornia, a	and all	elections
I hereby set my hand and o	fficial seal this	day of _			_ 2008 at
the County of			<u>_</u> .		
COUNTY SEAL	Registrar of Vote County of State of Californ	-74.54.55.54.65.55			

## INSTRUCTIONS FOR SUBMITTING VOTE RESULTS FOR THE SECRETARY OF STATE STATEMENT OF VOTE AND SUPPLEMENT

E+date	Date	Event
E+28	03/04/2008	County canvass complete
E+35	03/11/2008	Results of official canvass sent to SOS
E+39	03/15/2008	SOS certifies election and produces Statement of Vote

#### What we need from you:

No later than E+35 (03/11/2008): Certified copy of election results (hardcopy), and

One of the following: Please be sure to indicate the total number

of ballots cast, the number of precinct ballots, and the number of absentee ballots

cast for your county. SOV template file

SOV submitted via CALVOTER KDE screens

Completed SOV forms (attached), and

One of the following: SSOV template file

SSOV submitted via CALVOTER KDE screens

Completed SSOV forms (attached)

#### Pertinent Elections Code sections:

- 15374. (a) The statement of the result shall show all of the following:
  - (1) The total number of ballots cast.
- (2) The number of votes cast at each precinct for each candidate and for and against each measure.
- (3) The total number of votes cast for each candidate and for and against each measure.
- (b) The statement of the result shall also show the number of votes cast in each city, Assembly district, congressional district, senatorial district, State Board of Equalization district, and supervisorial district located in whole or in part in the county, for each candidate for the offices of presidential elector and all statewide offices, depending on the offices to be filled, and on each statewide ballot proposition.\*
- 15375. The elections official shall send to the Secretary of State within 35 days of the election *in the manner requested* one complete copy of all results as to all of the following:\*
  - (a) The vote given for persons for electors of President and Vice President of the United States. . . .
  - (b) All statewide measures.

15502. Within 120 days of the filing of the statement of the vote, the Secretary of State, upon the basis of the information provided, shall compile a supplement to the statement of the vote, showing the number of votes cast in each county, city, Assembly district, senatorial district, congressional district and supervisorial district for each candidate for the offices of presidential elector, Governor, and United States Senator, depending on the offices to be filled, and on each statewide ballot proposition.\* A copy of this supplement shall be made available, upon request, to any elector of this state.

Copies of each section of the SOS Statement of Vote and Supplement to the Statement of Vote are attached for your information.

# County Party Statistics Reporting Form Office of the Secretary of State February 5, 2008 - Presidential Primary Election Voter Participation Statistics by County and Party

County Name				
Contact Name	Contact Phone			
PLEASE RETURN BY MARCH 11, 2008  Please provide the total number that voted in your county by party.				
Democratic				
Republican				
American Independent				
Green				
Libertarian				
Peace & Freedom				
Decline to State				
Please return this document by MARCH 11, 2008 t	with your Official Canvass and Statement of Vote o:			
Evelyn Mendez Secretary of State, Elections I 1500 11 <sup>th</sup> Street, Fifth Floor	Division			

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FAX: (916) 653-0718 or (916) 653-3214

If you have any questions, please give me a call.

Thank You.

Sacramento, CA 95814 PHONE: (916) 653-9155

Evelyn.Mendez@sos.ca.gov